BUILDING

100 Foundation 105 Concrete Slab 108 Concrete Horizontal

110 Concrete Vertical

125 Masonry 130 Building Framing

140 Structural Steel

175 Sheathing

180 Dry Wall

185 Interior Finish

190 Fastener

200 Insulation 210 Fire Stopping/Penetrations

220 Fireproofing

225 Exterior Finish

600 Underground

670 Electrical Final

685 PSRFS Test

650 Energize

610 Electrical Rough-In

230 Lath (Interior/Exterior) 235 Overhead Hoist Load Test

245 Roofing

255 Egress 260 Insignia or Inhouse Approval

630 Fire Stopping/Penetrations

645 Show/Event Installation/Use

660 Initial Emergency Power Test

675 Fire Prevention Rough-In

681 Elevator Fire Svs Recall

682 Fire Prev. Acceptance/Final

ELEVATOR

804 Elevator Emergency Pwr Test

808 Elevator Full Load Safety Test

FIRE SYSTEMS

715 Aboveground Rough-In-Fire

745 Fire Stopping/Penetra.-Fire

770 Fire Prev. Acceptance/Final

500 Underground Rough-In

504 Aboveground Rough-In

510 Gas Pressure Test

512 Gas Turn Off

515 Gas Turn On

520 Gas Final

GAS

HEAD REPLACEMENT

770 Fire Prev. Acceptance/Final

Underground Rough-In-Fire

684 Fire Alarm Electrical Final

680 Fire Alarm Rough-In

800 Elevator Rough Pit

806 Elevator Pressure Test

810 Elevator Rough Framing

830 Elevator Top Conditions

833 Elevator Lighting Test

834 TOP-Temporary Lift

832 Elevator Progress

840 Elevator Final

755 Insulation-Fire

820 Elevator Running Platform

ELECTRICAL

520 Gas Final

285 Fire Prevention Final 670 Electrical Final 290 Building Final

682 Fire Prev. Acceptance/Final Fire Alarm Electrical Final 770 Fire Prev. Acceptance/Final

Bldg. Dept. Fire Final

PLUMBING

KITCHEN SUPPRESSION

MECHANICAL

764 Kitchen Suppression Rough-In

768 Water System Pressure Test

775 Fire Prev. Acceptance/Final

420 Fire Stopping/Penetrations

470 Mechanical Pressure Test

474 Grease Duct Insulation (Hood)

MOVE/DEMO

400 Mechanical Rough-In

472 Grease Ducts (Hood)

476 Acceptance Test

480 Mechanical Final

100 Foundation

290 Building Final

380 Plumbing Final

480 Mechanical Final

410 Fire Damper

430 Insulation

300 Underground Rough-In 302 Fuel Tank Tie-Down

310 Aboveground Rough-In

Insulation 330 Fire Stopping

Fuel Tank 340 Fixtures

360 Pool/Spa Piping 371 Chlorination Testing 372 Bacteriological Testing

380 Plumbing Final

POOL

100 Foundation 108 Concrete Horizontal Concrete Vertical

Masonry

130 Building Framing

140 Structural Steel Exterior Finish 225

Lath (Interior/Exterior)

Pool Shell 267 Pool Main Drain

268 Pool Lighting 270 Pool Final

Building Final

Pool-Spa Piping 380 Plumbing Final

PYROTECHNIC

Installation/Annual Inspection Reinspection

RIDE

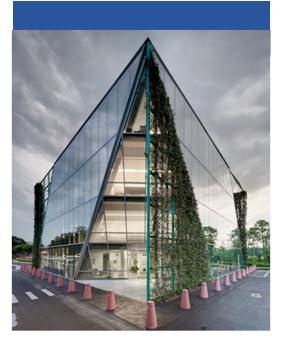
910 Ride Installation

Exterior Safety/Egress

Documentation Conformance

Acceptance Testing

940 Ride Final



Main: (407) 828-2034 (407) 828-4466 (407) 828-2416

Email: Permitting@oversightdistrict.org Forms: www.oversightdistrict.org/Doing Business/Building Department

Permits:

https://ca.rcid.org/citizenaccess

https://tinvurl.com/DistrictAddressFinder Addresses:



1900 Hotel Plaza Blvd Lake Buena Vista, FL 32830 PO Box 690519 Orlando, FL 32869

(407) 828-2034

oversightdistrict.org

Interactive Voice Response System



Voice Permits™ IVR User's Guide (407) 828-4466

Call the automated IVR for all of your permitting requirements 24 hours a day.





Welcome To Voice Permits™

An Interactive Voice Response System for inspections and plan review status 24 hours a day, 7 days a week. To schedule inspections via the online permitting system, register and log on to Accela Citizen Access: https://ca.rcid.org/citizenaccess.

Before Calling You Will Need:

- 1. A touch-tone telephone
- 2. A site-specific Permit Number
- 3. An Inspection Code Choose from the codes listed on the outside of this brochure.

Press [1] Schedule an Inspection

Press [2] Cancel an Inspection

Press [3] Obtain Inspection Results

Press [4] Check Plan Review Status

Press [0] Transfer to Staff

The Voice PermitsTM system will prompt you through the steps during your call. You may perform multiple transactions during each call. At the end of the call you will be issued a confirmation number. We recommend that you keep a record of your confirmation numbers and associated transactions in case they are needed for future reference.

Voice Permits[™] Line (407) 828-4466

Schedule Inspections
Cancel Inspections
Retrieve Inspection Results
Check Plan Review Status

You will be prompted through the entire process. Please note that the cut-off time is 6:00 am for an inspection on the same day.

Schedule an Inspection

1. Enter the Permit Type:

| AF | Press [2-3-2] | FS | Press [3-7] | MF | Press [6-3-2] |
|----|---------------|----|---------------|----|---------------|
| BD | Press [2-3-1] | GS | Press [4-7-1] | PL | Press [7-5] |
| BR | Press [2-7] | HR | Press [4-7-2] | PT | Press [7-8] |
| EL | Press [3-5] | KS | Press [5-7] | SN | Press [7-6] |
| EV | Press [3-8] | MD | Press [6-3-3] | SP | Press [7-7] |
| FE | Press [3-3] | ME | Press [6-3-1] | TP | Press [8-7] |

- 2. Enter the Permit Number
- 3. Enter the Inspection Code
- Enter the Inspection Date and select one of the Time options

After you have scheduled the inspection, you will be able to:

- ♦ Leave a message for the inspector
- Request another inspection, same permit
- Request another inspection, different permit
- Get a Confirmation Number and hang up
- Return to the Main Menu

Cancel an Inspection

- 1. Enter the Permit Type
- 2. Enter the Permit Number
- 3. Enter the Inspection Code

After you have cancelled the inspection, you will be able to:

- ♦ Cancel another inspection, same permit
- ◆ Cancel another inspection, different permit
- ♦ Retrieve Inspector Message
- Get a Confirmation Number and hang up
- ♦ Return to the Main Menu

Obtain Inspection Results

- 1. Enter the Permit Type
- 2. Enter the Permit Number
- 3. Enter the Inspection Code

After you have listened to the inspection results, you will be able to:

- ♦ Listen to more results, same permit
- Listen to inspector message, if any
- ♦ Listen to more results, different permit
- Obtain a fax or email of inspection results
- Get a Confirmation Number and hang up
- Return to the Main Menu

Check Plan Review Status

Enter the Permit Type:

- Press [1] to receive a fax of the plan review detail.
- Press [2] to receive an email of the plan review detail (email must be on file).

After you have listened to the inspection results, you will be able to:

- Check the status of another plan review
- Return to the Main Menu

Transfer to Staff & Additional Information

At any time during the call, you can reach assistance via the following options:

- Press [0] to transfer to a staff member (from a menu prompt).
- Press [#] to hear a previous prompt.
- Press [*] to hear an explanation of your current options (when entering a permit or inspection type).

2025/03