

Guideline -  
Fire Department Notification of Impairments



**DISTRICT**  
FIRE DEPARTMENT

## Introduction

This guideline has been created to help contractors determine how and when to notify the Fire Marshal of impairments, critical, and non-critical deficiencies that are required to be reported to the Authorities Having Jurisdiction (AHJ) in accordance with the Florida Administrative Code (FAC). Florida law requires contractors to notify the local AHJ when a building owner fails to repair deficiencies found during required inspection, testing and maintenance. In addition to notifying the AHJ, the FAC also requires building owner notification.

The State of Florida Fire Marshal Bureau of Fire Standards and Training publishes rules (The Florida Administrative Code, Chapter 69A) which can be found at the following address:

<https://www.flrules.org/gateway/Division.asp?DivID=359>

## Contact Information

Written notification to the Fire Marshal shall be mailed to the following address:

**Fire Marshal  
District Fire Department  
651 Buena Vista Dr.  
Lake Buena Vista, FL 32830**

Where verbal (urgent) notification is required, the Fire Marshal or his designee can be reached 24/7 by contacting the District Fire Department Communication center at 407-560-1977.

## Notifications Timeframes

The following discrepancies shall be reported within the time frame listed below:

Discrepancy	Timeframe to Notify Building Owner	Timeframe to Notify Fire Department if not repaired	Florida Administrative Code Reference
Fire Suppression - Non-critical <sup>1</sup>	30 days	90 days	See 69A-46.041(4)(b)
Fire Suppression – Critical <sup>1</sup>	24 hours	30days	See 69A-46.041(4)(c)
Fire Suppression – Impairment <sup>1</sup>	Immediately	72 hours	See 69A-46.041(4)(c)
Fire Alarm - Devices	Immediately	5 days	See 69A-48.005(4)(a)
Fire Alarm - Monitoring	Immediately	5 days	See 69A-48.005(4)(b)
Fire Alarm - Monitoring Disconnection		24 hours (verbally) 10 Days (written)	See 69A-48.008(2)
Pre-Engineered Kitchen Systems	At time of inspection	30 days	See FSS 633.308(3) <sup>2</sup>

<sup>1</sup> – Non critical, critical, and impairment as defined in NFPA 25, Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems

<sup>2</sup> – 633.308(3) – Florida State Statutes can be found at the following address: <http://www.leg.state.fl.us/statutes/>