

Central Florida Tourism Oversight District

BOARD OF SUPERVISORS

**May 24, 2023
9:30 a.m.**

**Central Florida Tourism Oversight District
Board of Supervisors Meeting**

Agenda

May 24, 2023

9:30 a.m.

1. CALL TO ORDER
2. OPENING INVOCATION
3. PLEDGE OF ALLEGIANCE
4. SAFETY MINUTE
5. PUBLIC COMMENT PERIOD
6. CONSENT AGENDA
 - 6.1 April 19, 2023 Meeting Minutes
 - 6.2 April 26, 2023 Meeting Minutes
7. INFORMATIONAL ITEMS
 - 7.1 Permitting and Regulatory Report
 - 7.2 Utilities Report
 - 7.3 Financial Report through April 2023
8. REPORTS
 - 8.1 Management Report
 - 8.2 Acting General Counsel Report
 - 8.3 Pollution Control Board
9. NEW BUSINESS

No items

10. UNFINISHED BUSINESS

No items

11. OTHER BUSINESS

11.1 Executive Session on Union Negotiations – Closed meeting pursuant to Section 447.605, Florida Statutes.

12. ADJOURN

APPEALS: All persons are advised that, if they decide to appeal any decision made at a Board of Supervisors hearing, they will need a verbatim transcript of the record of the proceedings. It is the responsibility of every party-in-interest to arrange for a transcript of the proceedings, which must include the verbatim testimony and evidence upon which the appeal is made.

AMERICANS WITH DISABILITIES ACT: The Central Florida Tourism Oversight District is committed to reasonably accommodating the needs of anyone with disabilities who wishes to attend or participate in public meetings. Anyone with a disability who requires a reasonable accommodation should contact the Clerk of the Board, by telephone at (407) 934-7480 or via email (currently at DistrictClerk@rcid.org), no less than one business day (i.e. Monday through Friday, excluding legal holidays) in advance of the applicable meeting to ensure that the District has sufficient time to accommodate the request.

Central Florida Tourism Oversight District

Board of Supervisors

Agenda Item 6.1

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Meeting Date	
May 24, 2023	
Agenda Item Name	
April 19, 2023 Meeting Minutes	
Requested Action	
Approval of the Meeting Minutes of the April 19, 2023 Board of Supervisors Meeting	
Staff Report	
None	
Additional Analysis	
None	
Fiscal Impact Summary	
None	
Exhibits Attached	
1. April 19, 2023 Meeting Minutes	

MINUTES OF MEETING

Board of Supervisors

Central Florida Tourism Oversight District

April 19, 2023

9:30 a.m.

Chair Garcia called the regular meeting of the Central Florida Tourism Oversight District Board of Supervisors to order on Wednesday, April 19, 2023, at The B Resort, Majestic II Room, 1905 Hotel Plaza Boulevard, Lake Buena Vista, Florida.

Those present were Chair Martin Garcia, Vice Chair Michael A. Sasso, Bridget Ziegler, Brian Aungst, Jr. and Ron Peri, constituting a quorum of the Board of Supervisors. Others in attendance included; John Classe, District Administrator; Tina Graham, District Clerk; and Tracy Borden, Assistant Clerk.

Chair Garcia asked the attendees to stand for the Pledge of Allegiance.

SAFETY MINUTE

Mr. Fernandez presented the safety instructions for the Majestic II meeting room. Mr. Fernandez identified the locations of each exit as well as the evacuation procedures.

PUBLIC COMMENT PERIOD

James Meade – spoke about Walt Disney’s dream “EPCOT community of tomorrow” and hoped that the new Board would do the right thing and bring back Walt’s dream.

Aaron Colburn – RCFD- Union VP – spoke about an emergency that occurred over the weekend with an RCFD employee and the positive outcome due to a quick response.

Jeremy Kelly – RCFD – spoke about supporting the new Board and gave the Board an update on the Union contract.

Sean Pierce – RCFD – spoke about Lieutenant Jim Dorminy’s benefits case and worker’s compensation issues.

Bill Dover – RCFD – deferred his time to Sean Pierce

Jim Fox – deferred his time to Tim Stromsnes

Tim Stromsnes – RCFD – spoke about supporting the new Board, FD issues and the Land Development Agreement. Gave history on prior RCID Board placements.

Tyler Heron – Resident of Celebration, FL. – spoke about the productive relationship that Celebration has with Disney and Reedy Creek. The residents are concerned about the Governors statements regarding adding toll roads, abolishing the District’s Planning Committee, and using District land to build a state prison. Mr. Heron asked the Board to please consider how their decision could impact their community.

CONSENT AGENDA

Item 5.1 - Minutes from the March 8, 2023 BOS Meeting were approved and accepted as presented. A motion was made by Vice Chair Sasso and duly seconded, the Board unanimously approved the request.

INFORMATIONAL ITEMS

Item 6.1 – Financial Report through March 2023

The financial report is for YTD budget vs actuals through March 2023. No action is required.

Item 6.2 – District Administrator Job Description

The current job description for the District Administrator position. No action is required.

Item 6.3 – District Clerk Job Description

The current job description for the District Clerk position. No action is required.

Item 6.4 – District General Counsel Job Description

The draft job description for the District General Counsel position. No action is required.

The District Clerk recorded proof of publication of the meeting notice.

REPORTS

Item 7.1 – Management Report

Mr. Classe reported that he had a brief conversation with Vice Chair Sasso on how to implement affordable housing within the District, which will be discussed under Item 8.4.

Mr. Classe gave an update on the District website. The District team met and began various improvements and enhancements to the District website to implement easier and better public access for District information. The District anticipates completion in June. Mr. Classe suggested one Board Member work with Mr. Classe and District staff to finalize the new logo for the June deadline. Chair Garcia asked if anyone would like to volunteer and Vice Chair Sasso offered to help.

Mr. Classe gave an update on a request from Supervisor Aungst regarding District guardrails. Mr. Classe reported that this has been a topic with the media recently about improperly installed or mix-matched parts used on guardrails. 28 guardrails were identified in the request. 10 are located on District maintained roadways and the remaining 18 are located on FDOT maintained roadways. The District team completed an immediate inspection and began the process for engineering evaluation, design and construction for necessary improvements or upgrades. For all District roadway projects the designs and including guardrails are completed within accordance with the then current standards program published by the FDOT, which change overtime. In 2017, the District contracted with a professional engineering firm to identify cost and prioritize any guardrail or barrier sections that were in need of repair. In 2018, the District began a multi-year program to replace or upgrade the existing guardrails within the District. 30 of 102 locations have been addressed. March 2023 a second media inquiry was received that included several repeat locations but some new locations as well. 69 locations were identified with 38 located on District maintained roadways. The District guardrail locations identified in both inquiries are the first priority for improvements. The District has engaged a professional engineering firm to complete an update and review of all guardrail locations on District property using the same guidelines as FDOT. The analysis is expected to be completed in the new 30 days and will provide guidance to prioritize any immediate improvements necessary to address urgent safety measures as well as replace older guardrails based on the new design standards.

Mr. Classe spoke about Agenda Item 8.6 – Special Advisor to the Board. Staff would support and recommend a Special Advisor to help the Board as well as the new District Administrator through the transition process. Vice Chair Sasso agreed that it would be beneficial for Mr. Classe to be a Special Advisor to the Board and requested the topic to be placed on the next agenda. No action required.

Item 7.2 – Presentation by Public Resources Advisory Group (PRAG)

Wendell Gaertner, Senior Managing Director and his partner Marianne Edmonds from PRAG (the District's Financial Advisor) gave a presentation to the Board on their goals with the District, the scope of their assignment and the work that they have done with the District. Mr. Gaertner talked about their role as a Financial Advisor and the services they provide. They have reviewed District documents such as meeting agendas, policies, financial statements, and bond documents as well as continuing disclosure documents. They have spoken with District Administration, Finance staff, external auditors, Bond Counsel, Disclosure Counsel, consulting engineers, Bond Trustees and can provide references to any documents referenced in this presentation. The District has enacted formal Board approved financial policies including a debt policy, post issuance policy, disclosure policy and investment policy. Mr. Gaertner stated that the policies appear appropriate and they have not found any instances of non-compliance with the existing policies as well as relevant statutes and any bond covenants. Mr. Gaertner then provided a brief overview of the financials of the utility services provided in the District and its ratings and debt obligations, summarizing they are financially sound. He also referenced the current Labor Services Agreement with Reedy Creek Energy Services and their obligations to the District concerning setting the utility rates as outlined in the agreements. PRAG inferred that the District should hire dedicated staff to review these rates

and future utility capital needs. Mr. Gaertner recommended the Board authorize a fund balance policy as well as a third party utility rate consultant to review the utilities rates annually.

After a brief discussion regarding the recommendation from PRAG, a motion was made by Supervisor Ziegler and duly seconded; the Board unanimously approved the request.

Item 7.3 – Acting General Counsel Report

Mr. Dan Langley announced that in his review of the District's operations, he noticed the lack of enforcement procedures of the Fire Prevention Code. He requested support from the Board to explore the creation of such enforcement procedures for future Board approval. The Board was in consensus of such action, no formal motion was required.

He deferred his report for on the topic of urban planning to further in the meeting under Item 8.4. He then proceeded to show examples of the effects of the previously discussed Restricted Covenant Agreements and discussed the potential development of lands per the new Board's vision.

Mr. Langley addressed the subject of pending litigation in regards to the tax assessments with Orange County. He recommended they make a formal motion to have existing counsel change their strategy to aggressively pursue the finalization of these cases and free up reserves. A motion was made by Supervisor Aungst in favor of the recommendation adding that the Board hire their own independent appraisal of affected properties. The motion was seconded by Vice Chair Sasso and passed unanimously.

Lastly, Mr. Langley addressed the Eminent Domain powers of the District and requested direction from the Board to prepare future discussion once the reports from firms are reviewed. A request was made by Vice Chair Sasso to instruct general counsel to review such material and prepare a report to have ready for the Board at their next meeting.

Item 7.4 – Presentation by Litigation Counsel

Chair Garcia introduced both members presenting as associates of the District's specialized legal counsel to address the concerns against previously discussed agreements.

Mr. David Thompson of Cooper and Kirk presented to the Board his findings on the issues concerning the Developer's Agreement with the Walt Disney Company. Mr. Thompson argued that the agreement was improperly noticed due to lack of mailing requirements as required by Statute, coupled with the failure of the District to put in place proper staffing procedures for review of agreements and declared that the agreement be deemed unconstitutional.

Mr. Alan Lawson of Lawson Huck Gonzalez, presented the District's legislative history in the State and its relationship with the Walt Disney Company and the State of Florida. He cited that the

Developer's Agreement was entered into following Chapter 163 of the Florida Statutes, and the failure of the proper mailed notice under this statute should deem this agreement null and void.

Mr. Thompson then summarized both of their findings and added his concerns about the powers allowed per the agreement and administrative procedures followed for the original adoption of the agreement.

Item 7.5 – Presentation regarding State oversight

Mr. Will Watts of the Florida Department of Transportation (FDOT) presented the role of his agency in the State of Florida and its unique relationship with the District. He addressed the impact the newly created Board could have on the future of transportation options and safety standards for the public.

Mr. Bill McManus of the Department of Business and Professional Regulations (DBPR) presented the role and composition of his agency within the State of Florida. He highlighted the existing agreement with the District for elevator inspections throughout the property similar to other large cities within the State.

Ms. Weesam Khoury of the Department of Health (DOH) presented the purpose of her agency and the status of the District's agreement for pool inspections. She reported that the inspection and reporting requirements previously done by the District have now been transferred back to the State.

NEW BUSINESS

Item 8.1 – Direction to District staff and PRAG to cooperate with Inspector General's investigation.

Chair Garcia informed the Board that he was contacted by the Inspector General regarding ongoing matters and that they needed formal authorization of cooperation by the Board. A motion was made by Supervisor Aungst with clarification by Mr. Langley of inclusion language for both staff and consultants in the motion. The motion was seconded by Vice Chair Sasso and passed unanimously.

Item 8.2 – Fourth Amendment to the Tide Bay Solar Facility PPA

Mr. Ray Crooks of Reedy Creek Energy Services (RCES) presented the history and future of renewable energy resources in the District and highlighted the Tide Bay Solar Facility project. A motion was made to ratify the forbearance letter and execute the amendment by Supervisor Ziegler. The motion was seconded by Supervisor Aungst and passed unanimously.

Item 8.3 – Remove from office and terminate all Planning and Zoning Board Members and appoint the Board of Supervisors to serve as the local planning agency of the Central Florida

Tourism Oversight District.

Mr. Langley provided explanation to the item clarifying that the Board of Supervisors are now to be self-appointed to address any planning and zoning matters coming before the District going forward. A motion was made by Supervisor Aungst, duly seconded by Vice Chair Sasso and passed unanimously.

Item 8.4 – Discussion and potential action regarding the selection of an urban planning firm and conducting a regional fiscal impact analysis to assist the District in the review and evaluation required by the District’s enabling act.

Chair Garcia explained that to accomplish his vision for future land development for the Board and District, he needed additional support from the Board and asked Supervisor Aungst for his assistance in the selection process. After additional support comments by Vice Chair Sasso, Mr. Langley advised that only one member of the Board should serve to avoid potential Sunshine Law issues. A motion was made by Supervisor Ziegler to select Supervisor Aungst, duly seconded by Vice Chair Sasso and passed unanimously.

Item 8.5 – Board discussion and potential action regarding direction to District staff and legal counsel and priorities of the Board for future agendas.

At the direction of Chair Garcia, Mr. Langley recommended that the Board formalize the findings presented by Litigation Counsel for the next meeting to void the Developer’s Agreement and Restrictive Covenants and claim them both as void *ab initio*. A motion was made by Supervisor Ziegler, duly seconded by Vice Chair Sasso and passed unanimously.

Vice Chair Sasso wanted to note for the record that he had comments and remarks in regards to Item 8.6 to be discussed at a future time. Mr. Langley also confirmed with Mr. Classe on items to bring forward in regards to future reports to the Board.

Item 8.6 – Discussion and potential action regarding District Administrator position and special advisor to the Board position.

Vice Chair Sasso recommended this item be moved to the next meeting. No discussion was had and no further action required.

Item 8.7 – Discussion regarding COVID policy proposed under Agenda Item 9.1 and additional regulations for future consideration.

Vice Chair Sasso and Mr. Langley noted that this item is currently being advertised as Resolution 640 to come before the Board at the next meeting. Supervisor Aungst requested a shade meeting be scheduled for an update, as the District is a party to current litigation on this matter.

PUBLIC HEARINGS

Chair Garcia called a Public Hearing to order at 12:13 p.m.

Item 9.1 – Resolution No. 638 – A RESOLUTION OF THE CENTRAL FLORIDA TOURISM OVERSIGHT DISTRICT CREATING RULES AND PROCEDURES FOR THE BOARD OF SUPERVISORS AND GOVERNING PROCEDURES, CONDUCT AND DECORUM FOR MEETINGS OF THE BOARD; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

Mr. Langley read Resolution No. 638 by title. There were no public comments. Supervisor Ziegler moved to adopt the resolution, Supervisor Aungst seconded with discussion by Vice Chair Sasso recommending the future addition of identification of lobbyists and Chair Garcia recommending future internal audit and whistleblower policies. The resolution passed unanimously.

Item 9.2 – Resolution No. 639 - A RESOLUTION OF THE CENTRAL FLORIDA TOURISM OVERSIGHT DISTRICT AMENDING ARTICLE 6, CHAPTER 6-90 AND ARTICLE 7, CHAPTER 7-20 AND CHAPTER 7-30 OF THE RCID LAND DEVELOPMENT REGULATIONS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

Mr. Langley read Resolution No. 639 by title and provided comments on the intent of the Resolution. There were no public comments. Supervisor Aungst moved to adopt Resolution No. 639 on first reading and set second reading for April 26, 2023. Supervisor Aungst seconded with no further discussion and the resolution passed unanimously.

UNFINISHED BUSINESS

No agenda items

OTHER BUSINESS

Before recessing into Executive Session, Supervisor Aungst expressed remarks on the status of the resources and support for the Reedy Creek Fire Department.

Supervisor Ziegler recognized and thanked members of staff at the District for their work during the transition.

Item 11.1 – Executive Session on Union Negotiations – Closed meeting pursuant to Section 447.605, Florida Statutes – An advertisement regarding such closed meeting and those persons in attendance was published in the Orlando Sentinel on Sunday, April 9, 2023.

The Board recessed to the Executive Session at 12:27 p.m.

The Board returned at 1:21 p.m.

Chair Garcia then asked if there was any further business to discuss.

There being no further business to come before the Board, the meeting was adjourned at 1:21 p.m.

Central Florida Tourism Oversight District

Board of Supervisors

Agenda Item 6.2

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Meeting Date	
May 24, 2023	
Agenda Item Name	
April 26, 2023 Meeting Minutes	
Requested Action	
Approval of the Meeting Minutes of the April 26, 2023 Board of Supervisors Meeting	
Staff Report	
None	
Additional Analysis	
None	
Fiscal Impact Summary	
None	
Exhibits Attached	
1. April 26, 2023 Meeting Minutes	

MINUTES OF MEETING

Board of Supervisors

Central Florida Tourism Oversight District

April 26, 2023

9:30 a.m.

Chair Garcia called the regular meeting of the Central Florida Tourism Oversight District Board of Supervisors to order on Wednesday, April 26, 2023, at The Wyndham Lake Buena Vista Resort, Horizons Ballroom, 1850 Hotel Plaza Boulevard, Lake Buena Vista, Florida.

Those present were Chair Martin Garcia, Vice Chair Michael A. Sasso, Bridget Ziegler, and Brian Aungst, Jr. constituting a quorum of the Board of Supervisors. Others in attendance included; John Classe, District Administrator; Tina Graham, District Clerk; and Tracy Borden, Assistant Clerk.

Chair Garcia asked the attendees to stand for the Pledge of Allegiance.

SAFETY MINUTE

Mr. Fernandez presented the safety instructions for the Horizons Ballroom. Mr. Fernandez identified the locations of each exit as well as the evacuation procedures.

PUBLIC COMMENT PERIOD

Jeff Aaron – on behalf of Lesley Dorminy – Mr. Aaron was invited to speak by Chair Garcia and spoke about updates to Lieutenant Jim Dorminy's benefit case. Supervisor Aungst discussed his legal standings and Mr. Langley suggested a review of the case by legal counsel. Vice Chair Sasso volunteered to assist Mr. Langley in the review. Supervisor Ziegler echoed the comments. A motion was made by Vice Chair Sasso to continue working with Mr. Langley on the case and the motion passed unanimously.

Steve Schussler – The Boat House, T-Rex, Yak and Yeti and Rainforest Café – Spoke about creating an advisory board with operating participants of the district. He deferred the rest of his time to Stephen Lombardo.

Stephen Lombardo – The Boat House – Spoke about the potential repercussions to his businesses in regards to increased taxes and increased operating costs.

Melissa Gibson – Splitsville, Homecoming and Everglazed – Deferred her time to Mark Gibson.

Mark Gibson – Splitsville, Homecoming and Everglazed – Spoke about the potential repercussions to small businesses in regards to negative publicity and tax increases.

George Miliotes – Wine Bar George – Spoke about the potential repercussions to his small business and employees in regards to increased taxes. He deferred the rest of his time to Leanne Miliotes.

Leanne Miliotes – Wine Bar George – Spoke about the potential repercussions to her small business and employees in regards to increased taxes or increased operating costs.

Jacob Heninger – Basin – Defer his time to Shawna Heninger.

Shawna Heninger – Basin – Spoke about the potential repercussions to her small business and employees in regards to increased taxes or various regulations.

Richard Debler – Palmas Restaurants – Spoke about the potential repercussions to his businesses in regards to increased taxes and increased operating costs.

Jon Shirey – RCFD Union President – spoke about Fire Department concerns, the status of the collective bargaining agreement negotiations and Lieutenant Jim Dorminy’s benefit case.

Debie McDonald - Celebration Resident - Spoke about fears of local residents.

CONSENT AGENDA

No agenda items

INFORMATIONAL ITEMS

Item 6.1 – Permitting and Regulatory Report

A report of permitting and regulations. No action is required.

Item 6.2 – Proposed 2024 Budget Calendar

Chair Garcia mentioned that this would be addressed shortly. No action is required.

The District Clerk recorded proof of publication of the meeting notice.

REPORTS

7.1. Management Report

Mr. Classe discussed the proposed 2024 budget calendar and suggested a budget workshop in early July.

Mr. Classe reiterated some points from the public comments regarding the collective bargaining agreement with the firefighters union. Target date is May 24th to bring the agreement before the Board upon acceptance from the union members.

7.2. Acting General Counsel Report

Mr. Langley gave a brief summary of the eminent domain authority of the District.

NEW BUSINESS

Item 8.1 – Approval of Legislative Findings regarding and declare the Development Agreement and Declaration of Restrictive Covenants entered into by the Reedy Creek Improvement District and Walt Disney Parks and Resorts U.S. void *ab initio* and direction to litigation counsel regarding same.

Mr. Langley presented his legislative findings. The Charters of the District and Cities were examined and found that the two cities had exclusive authority over Comprehensive Plans and land development. Mr. Langley disclosed that these relationships changed with the adoption of HB9B and continued to describe that due to the lack of public hearing information, the Development Agreement was considered void *ab initio*. Mr. Langley then informed the Board of the history of the Comprehensive Plan Amendment Process, and noted that lack of exhibits in the Board of Supervisors packets additionally invalidated the agreement due to it being against Florida Statute 166.041.

Alan Lawson, of Lawson, highlighted his findings and advised that that actions of the former Board were attempted without legal authority, attempted without following notice and other procedural steps required by law, and that the action was within general power to act but considered unconstitutional or violative of substantive law.

Supervisor Aungst thanked the legal team for their report and asked if there needs to be an action item in relation to the 2032 Comprehensive Plan. Mr. Langley explained that clarification on the current version of the Comprehensive Plan should be brought back to the Board for further action.

Chair Garcia discussed the history of the relationship with the Walt Disney Company throughout the tenure of the previous Board

Chair Garcia made a motion to approve Item 8.1. Supervisor Ziegler seconded and with no discussion, the motion was passed unanimously.

PUBLIC HEARINGS

Chair Garcia called a Public Hearing to order at 11:10 a.m.

Item 9.1 - Resolution No. 639 (Final Reading) – A RESOLUTION OF THE CENTRAL FLORIDA TOURISM OVERSIGHT DISTRICT AMENDING ARTICLE 6, CHAPTER 6-90

AND ARTICLE 7, CHAPTER 7-20 AND CHAPTER 7-30 OF THE RCID LAND DEVELOPMENT REGULATIONS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

Mr. Langley read Resolution No. 639 by title. There were no public comments. Supervisor Ziegler moved to adopt the resolution, Supervisor Aungst seconded with no further discussion and the resolution passed unanimously.

ITEM 9.2 – Resolution No. 640 – A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CENTRAL FLORIDA TOURIST OVERSIGHT DISTRICT ADOPTING REGULATIONS PROHIBITING COVID-19 RESTRICTIONS AND MANDATES BY BUSINESSES WITHIN THE DISTRICT UPON THEIR CUSTOMERS OR PATRONS AND PROHIBITING COVID-19 RESTRICTIONS AND MANDATES REGARDING THE SERVICES AND OPERATIONS OF THE CENTRAL FLORIDA TOURIST OVERSIGHT DISTRICT; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

Mr. Langley read Resolution No. 640 by title. Vice Chair Sasso discussed the consistency of this Resolution with state law. Supervisor Ziegler discussed how the Resolution would benefit the businesses in the District.

Public comments were made by Debie McDonald regarding the Resolution's effect on the local businesses. Supervisor Ziegler moved to adopt the resolution, Vice Chair Sasso seconded with no further discussion and the resolution passed unanimously.

UNFINISHED BUSINESS

10.1 Special Advisor to the Board and District Administrator positions

Vice Chair Sasso requested this item be carried over to the next meeting as agreements are still being negotiated.

Chair Garcia announced that he had received resumes for interest in the position of District Administrator and highlighted that of Glen Gilzean. He then requested the rest of the Board to meet with him individually to discuss the position. A motion was made by Vice Chair Sasso for Chair Garcia to enter into negotiations with Mr. Gilzean. It was seconded by Supervisor Ziegler and passed unanimously. Supervisor Aungst expressed a preference for a master's level degree and spoke in favor of Mr. Gilzean. Supervisor Ziegler echoed Supervisor Aungst's comments.

10.2 General Counsel

No discussion was had by the Board.

10.3 District Clerk Job Description

No discussion was had by the Board.

OTHER BUSINESS

Chair Garcia asked for any additional Board discussions before they recessed into the shade meeting. Supervisor Ziegler asked about what actions related to the Comprehensive Plan needed to be done and Mr. Langley explained that clarification on the current version of the Comprehensive Plan should be brought back to the Board for further action.

Supervisor Aungst discussed the need to transfer the power of the Board of Appeals to the Board of Supervisors and asked for evaluation of the Pollution Control Board. Chair Garcia asked Mr. Langley for those items to be included on a future meeting agenda along with a report prepared.

Vice Chair Sasso asked for a process for lobbyists to approach the Board be drafted. Mr. Langley replied that this procedure was already underway and a draft of the requested policy will be presented at a future meeting.

Chair Garcia expressed gratitude to the General Counsel for their work for the Board.

11.1 Executive Session – Closed meeting in accordance with section 286.011 (8), Florida Statutes, to discuss the litigation case between the District and Tracy Schrey – Case No. 2018-CA-007365-O. – An advertisement regarding such closed meeting and those persons in attendance was published in the Orlando Sentinel on Friday, April 21, 2023.

The Board recessed to the Executive Session at 11:31a.m.

The Board returned at 12:06 p.m.

Chair Garcia then asked if there was any further business to discuss.

There being no further business to come before the Board, the meeting was adjourned at 12:07 p.m.

Central Florida Tourism Oversight District

Board of Supervisors

Agenda Item 7.1

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Meeting Date	
May 24, 2023	
Agenda Item Name	
Permitting and Regulatory Report for April 2023	
Requested Action	
None	
Staff Report	
The attached Permitting and Regulatory Report is for the month of April 2023.	
Additional Analysis	
None	
Fiscal Impact Summary	
None	
Exhibits Attached	
1. Permitting and Regulatory Report - April 2023	

Central Florida Tourism Oversight District (CFTOD)

Regulatory Activity Summary

Month of April 2023

Planning & Engineering

Consistency/Concept Plan/Site Plan Reviews:	<u>4</u>
Stormwater Permit Application Reviews:	<u>6</u>
Site Construction Permit Application Reviews:	<u>25</u>
Dewatering Permit Application Reviews:	<u>2</u>
Right-of-way Utilization Permit Application Reviews:	<u>4</u>
Tributary Basin (stormwater) Reviews (these items can take months to close and require ongoing effort):	<u>35</u> (in progress)
Construction Compliance Inspections completed (these active projects are visited weekly at minimum):	<u>39</u> (Projects Weekly)

Building & Safety

Permit applications submitted:	<u>489</u>
Permits issued or approved:	<u>696</u>
Inspections and re-inspections completed:	<u>3,088</u>
Elevator:	<u>455</u>
Pool:	<u>33</u>
*Annual Emergency Power Tests Conducted:	<u>6</u>

* Note: These overnight testing procedures are conducted to verify proper function of emergency power transfer, smoke control systems, exit and emergency illumination, and stairwell pressurization within buildings occupied by staff and public.

Environmental Sciences

Water quality

Sample Sites visited:	<u>409</u>
Samples taken:	<u>1,168</u>
Tests completed:	<u>2,971</u>

Mosquito Monitoring

Traps set:	<u>1,877</u> (47 locations/week)
Mosquitos Collected:	<u>11,246</u>
Sentinel Chickens Tested:	<u>191</u> (blood samples)

Note: 3.25" of rainfall occurred property-wide, inducing some increased mosquito presence.

Central Florida Tourism Oversight District

Board of Supervisors

Agenda Item 7.2

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Meeting Date	
May 24, 2023	
Agenda Item Name	
Utilities Report	
Requested Action	
None	
Staff Report	
The attached utilities report for the month of April 2023 includes information on electric and natural gas purchases and sales, natural gas and hot water distribution, solid waste and potable water, reclaimed water and wastewater consumption.	
Additional Analysis	
None	
Fiscal Impact Summary	
None	
Exhibits Attached	
1. Utilities Report - April 2023	



Reedy Creek Energy Services

Memorandum

To: Glen Gilzean
From: Christine Ferraro
Subject: April 2023 - Monthly Utilities Report

Date: May 24, 2023
Extension: (407) 824-4121

Electric and Natural Gas Purchases and Sales:

Megawatt hour loads were .6% below plan for the month, the peak load for the month was approximately 1.9% below plan levels as well. Average temperatures for April 2023 were 1.4% higher when compared to the same month in 2022 and 3.1% higher when compared to the average temperatures experienced in 2021. Total cost per megawatt hour (\$/MWh) for the month was approximately 40% below budgeted levels equating to approximately \$1.9M of net electric cost reduction to plan. Lower electric costs were driven primarily by lower Duke RCF purchases because of lower market prices for natural gas resulting in approximately \$.7M in cost savings. Other cost savings were associated with FMPA Tolling, lower cost economy market purchases offsetting more expensive existing contracts, and lower imbalance charges. In general, electric cost reductions were driven primarily from lower market natural gas prices. This trend is expected to continue through the end of FY23.

Natural Gas Distribution and Hot Water:

Actual average natural gas commodity prices were 20% lower than planned for the month, and volumes approximately 8% lower than budgeted levels. The natural gas commodity costs were impacted primarily by the District's existing hedges, lower market commodity prices due to more favorable market fundamentals, increased market drilling / production levels and warmer temperatures. Total District natural gas cost per MMBtu (\$/MMBtu) for the month was approximately 18%, or \$191k lower than budgeted levels. Commodity price volatility in the gas market is expected to continue through FY23 however price levels for RCID will be less impacted due to the District's Risk Management program where approximately 80% of its monthly consumption is hedged for FY23.

Water Resources

Apr-23	2022		2023		Difference		% Difference
	Total Monthly Volume (million gallons)	Average Daily Flow (million gallons/day)	Total Monthly Volume (million gallons)	Average Daily Flow (million gallons/day)	Total Monthly Volume (million gallons)	Average Daily Flow (million gallons/day)	
Potable Water Consumption	482.1	16.1	510.7	17.0	28.6	1.0	5.9%
Wastewater Generation	423.4	14.1	356.6	11.9	-66.9	-2.2	-15.8%
Reclaimed Water Usage	189.0	6.3	205.4	6.8	16.4	0.5	8.7%
Wastewater Contribution from Orange County Utilities (OCU)	48.8	1.7	0.0	0.0	-48.8	-1.7	-100.0%
Rainfall measured at District WWTP (in)	5.4		4.9		-0.5		-9.8%

Solid Waste Operations

State of the Utility Report - Solid Waste Activities					Reference
April 2023					March 2019
	2022	2023	Difference	% Difference	2019
Class I Waste Collected by District	5867	5801	-66	-1%	6234
Class III Waste Collected by District	242	244	2	1%	344
Offsite Landfill	6317	6212	-105	-2%	6698
Food Waste	1426	1536	110	8%	1680
Class I Recycle	1456	1484	28	2%	1276
Green Waste	1485	1190	-295	-20%	1593
C&D Collected	864	848	-16	-2%	3521
Manure	337	321	-16	-5%	316

* All Data in Tons

Central Florida Tourism Oversight District

Board of Supervisors

Agenda Item 7.3

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Meeting Date	
May 24, 2023	
Agenda Item Name	
Financial Report through April 2023	
Requested Action	
None	
Staff Report	
The attached financial report is for YTD budget vs actuals through April 2023.	
Additional Analysis	
None	
Fiscal Impact Summary	
None	
Exhibits Attached	
1. Financial Report through April 2023	

**CENTRAL FLORIDA TOURISM OVERSIGHT DISTRICT
FISCAL YEAR 2023 BUDGET TO ACTUAL
GENERAL FUND
APRIL 2023**

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	VARIANCE	YTD/BUD
REVENUES				
Ad valorem taxes	\$119,323,256	\$116,766,531	(\$2,556,725)	98%
Interest Income	135,000	278,696	143,696	206%
Permits & fees	3,250,000	2,230,100	(1,019,900)	69%
Lab fees	110,000	116,256	6,256	106%
Other	350,000	303,300	(46,700)	87%
Total revenues	<u>\$123,168,256</u>	<u>\$119,694,883</u>	<u>(\$3,473,373)</u>	97%
OPERATING EXPENDITURES				
Labor	\$56,344,751	32,856,936	\$23,487,815	58%
Other Expense	64,848,368	30,882,629	33,965,739	48%
Capital Outlay	7,929,000	1,760,116	6,168,884	22%
Total operating expenditures	<u>\$129,122,119</u>	<u>\$65,499,682</u>	<u>\$63,622,437</u>	51%
NET OPERATING EXCESS (DEFICIENCY)	(\$5,953,863)	\$54,195,202	\$60,149,065	
NON-OPERATING SOURCES AND USES				
Transfer in from Drainage Reserve	(\$1,900,000)	(\$546,863)	(\$1,353,137)	29%
Insurance	2,600,000	2,008,921	591,079	77%
Net non-operating sources and uses	<u>\$700,000</u>	<u>\$1,462,058</u>	<u>(\$762,058)</u>	209%
Total expenditures	<u>\$129,822,119</u>	<u>\$66,961,740</u>	<u>\$62,860,379</u>	52%
NET EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$6,653,863)	\$52,733,144	\$59,387,007	
BEGINNING FUND BALANCE	\$30,183,019	\$35,455,453	\$5,272,434	
ENDING FUND BALANCE	\$23,529,156	\$88,188,597	\$64,659,441	

ADMINISTRATION

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL	YTD/BUD
LABOR				
Management	871,190	478,687	392,503	55%
Clerical	79,484	44,546	34,938	56%
Departmental operating	120,827	65,269	55,558	54%
OPEB contribution	10,101	10,101	-	100%
	<hr/>	<hr/>	<hr/>	
Total labor	1,081,602	598,603	482,999	55%
OTHER EXPENDITURES				
Advertising	7,500	10,832	(3,332)	144%
Dues & Subscriptions	15,000	5,543	9,457	37%
Employee relations	2,570,000	734,898	1,835,102	29%
Equipment rentals	7,000	2,283	4,717	33%
Gas, oil & accessories	-	-	-	
Licenses & permits	-	-	-	
Office mat'l & supplies	5,000	664	4,336	13%
Operating supplies	12,000	11,057	943	92%
Outside services & fees	90,000	35,029	54,971	39%
Postage	4,000	385	3,615	10%
Professional services	1,000,000	789,422	210,578	79%
Publicity and promotion	50,000	33,875	16,125	68%
Repair & maintenance	-	-	-	
Telephone	-	-	-	
Travel & business	22,500	5,486	17,014	24%
Utilities	115,000	46,637	68,363	41%
Wardrobe	-	-	-	
	<hr/>	<hr/>	<hr/>	
Total other expenditures	3,898,000	1,676,110	2,221,890	43%
CAPITAL OUTLAY	<hr/>	<hr/>		
	-	-		
TOTAL DEPARTMENT	<hr/> <hr/>	<hr/> <hr/>	2,704,889	46%

PROCUREMENT

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL	YTD/BUD
LABOR				
Management	304,181	177,121	127,060	58%
Clerical	79,380	33,018	46,362	42%
Departmental operating	713,514	451,277	262,237	63%
OPEB Contribution	17,677	17,677	-	100%
Total labor	1,114,752	679,093	435,659	61%
OTHER EXPENDITURES				
Advertising	-	-	-	
Dues & Subscriptions	3,500	-	3,500	0%
Employee relations	6,000	-	6,000	0%
Equipment rentals	-	-	-	
Gas, oil & accessories	-	-	-	
Licenses & permits	-	-	-	
Office mat'l & supplies	2,000	184	1,816	9%
Operating supplies	5,250	125	5,125	2%
Outside services & fees	-	-	-	
Postage	600	311	289	52%
Professional services	-	-	-	
Publicity and promotion	-	-	-	
Repair & maintenance	-	-	-	
Telephone	-	-	-	
Travel & business	6,000	120	5,880	2%
Utilities	-	-	-	
Wardrobe	-	-	-	
Total other expenditures	23,350	740	22,610	3%
CAPITAL OUTLAY	-	-		
TOTAL DEPARTMENT	1,138,102	679,833	458,269	60%

FINANCE

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL YTD/BUD	
LABOR				
Management	582,711	284,632	298,080	49%
Clerical	148,582	89,975	58,607	61%
Departmental operating	504,516	258,450	246,066	51%
OPEB contribution	30,303	30,303	-	100%
Total labor	1,266,112	663,359	602,753	52%
OTHER EXPENDITURES				
Advertising	-	-	-	
Dues & Subscriptions	6,000	862	5,138	14%
Employee relations	7,000	5,840	1,160	83%
Equipment rentals	-	-	-	
Gas, oil & accessories	-	-	-	
Licenses & permits	-	-	-	
Office mat'l & supplies	1,300	1,026	274	79%
Operating supplies	8,500	666	7,834	8%
Outside services & fees	288,400	183,092	105,308	63%
Postage	500	27	473	5%
Professional services	90,250	76,594	13,656	85%
Publicity and promotion	-	-	-	
Repair & maintenance	-	-	-	
Telephone	-	-	-	
Travel & business	10,000	684	9,316	7%
Utilities	-	-	-	
Wardrobe	-	-	-	
Total other expenditures	411,950	268,792	143,158	65%
CAPITAL OUTLAY	-	-		
TOTAL DEPARTMENT	1,678,062	932,151	745,911	56%

TECHNOLOGY SERVICES

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL	YTD/BUD
LABOR				
Management	338,385	189,396	148,989	56%
Clerical	-	-	-	
Departmental operating	1,597,403	844,459	752,944	53%
OPEB contribution	32,828	32,828	-	100%
Total labor	1,968,616	1,066,683	901,933	54%
OTHER EXPENDITURES				
Advertising	-	-	-	
Dues & Subscriptions	6,525	425	6,100	7%
Employee relations	36,700	903	35,797	2%
Equipment rentals	85,500	29,838	55,662	35%
Gas, oil & accessories	-	-	-	
Licenses & permits	-	-	-	
Office mat'l & supplies	2,500	33	2,467	1%
Operating supplies	537,500	212,731	324,769	40%
Outside services & fees	2,000	-	2,000	0%
Postage	150	-	150	0%
Professional services	1,169,299	871,446	297,853	75%
Publicity and promotion	-	-	-	
Repair & maintenance	2,587,600	1,780,793	806,807	69%
Telephone	795,800	433,603	362,197	54%
Travel & business	33,000	1,695	31,305	5%
Utilities	-	-	-	
Wardrobe	-	-	-	
Total other expenditures	5,256,574	3,331,465	1,925,109	63%
CAPITAL OUTLAY	1,045,500	440,481	605,019	42%
TOTAL DEPARTMENT	8,270,690	4,838,629	3,432,061	59%

HUMAN RESOURCES

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL YTD/BUD	
LABOR				
Management	443,613	246,752	196,861	56%
Clerical	76,529	23,231	53,298	30%
Departmental operating	580,820	250,269	330,551	43%
OPEB contribution	<u>20,202</u>	<u>20,202</u>	<u>-</u>	100%
Total labor	1,121,164	540,454	580,710	48%
OTHER EXPENDITURES				
Advertising	10,000	4,394	5,606	44%
Dues & Subscriptions	8,350	3,242	5,108	39%
Employee relations	168,700	77,880	90,820	46%
Equipment rentals	-	-	-	
Gas, oil & accessories	-	-	-	
Licenses & permits	-	-	-	
Office mat'l & supplies	2,500	1,143	1,357	46%
Operating supplies	77,600	12,362	65,238	16%
Outside services & fees	90,500	4,989	85,511	6%
Postage	-	-	-	
Professional services	-	-	-	
Publicity and promotion	-	-	-	
Repair & maintenance	-	-	-	
Telephone	-	-	-	
Travel & business	21,000	3,565	17,435	17%
Utilities	-	-	-	
Wardrobe	<u>-</u>	<u>-</u>	<u>-</u>	
Total other expenditures	378,650	107,575	271,075	28%
CAPITAL OUTLAY	<u>-</u>	<u>-</u>		
TOTAL DEPARTMENT	<u><u>1,499,814</u></u>	<u><u>648,029</u></u>	851,785	43%

COMMUNICATIONS & RECORDS DEPARTMENT

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL YTD/BUD	
LABOR				
Management	204,925	127,864	77,061	62%
Clerical	-	-	-	0%
Departmental operating	165,994	77,556	88,438	47%
OPEB contribution	5,051	5,051	-	100%
	<u>375,970</u>	<u>210,471</u>	<u>165,499</u>	
Total labor	375,970	210,471	165,499	56%
OTHER EXPENDITURES				
Advertising	-	-	-	
Dues & Subscriptions	1,400	622	778	44%
Employee relations	25,000	4,908	20,092	20%
Equipment rentals	-	-	-	
Gas, oil & accessories	-	-	-	
Licenses & permits	-	-	-	
Office mat'l & supplies	-	-	-	
Operating supplies	1,000	157	843	16%
Outside services & fees	50,000	6,935	43,065	14%
Postage	-	-	-	
Professional services	-	-	-	
Publicity and promotion	45,000	18,000	27,000	40%
Repair & maintenance	-	-	-	
Telephone	-	-	-	
Travel & business	7,710	1,743	5,967	23%
Utilities	-	-	-	
Wardrobe	-	-	-	
	<u>130,110</u>	<u>32,365</u>	<u>97,745</u>	
Total other expenditures	130,110	32,365	97,745	25%
CAPITAL OUTLAY				
	<u>-</u>	<u>-</u>		
TOTAL DEPARTMENT	<u>506,080</u>	<u>242,836</u>	263,244	48%

BUILDING AND SAFETY

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL	YTD/BUD
LABOR				
Management	255,567	160,052	95,515	63%
Clerical	581,455	283,594	297,861	49%
Departmental operating	4,267,120	2,259,422	2,007,698	53%
OPEB contribution	106,061	106,061	-	100%
Total labor	5,210,203	2,809,129	2,401,074	54%
OTHER EXPENDITURES				
Advertising	-	-	-	
Dues & Subscriptions	15,000	9,006	5,994	60%
Employee relations	6,700	700	6,000	10%
Equipment rentals	-	-	-	
Gas, oil & accessories	-	-	-	
Licenses & permits	5,000	2,643	2,357	53%
Office mat'l & supplies	6,000	1,804	4,196	30%
Operating supplies	39,500	9,486	30,014	24%
Outside services & fees	80,000	54,313	25,687	68%
Postage	500	256	244	51%
Professional services	10,000	-	10,000	0%
Publicity and promotion	-	-	-	
Repair & maintenance	-	-	-	
Telephone	-	-	-	
Travel & business	53,550	9,922	43,628	19%
Utilities	-	-	-	
Wardrobe	-	-	-	
Total other expenditures	216,250	88,130	128,120	41%
CAPITAL OUTLAY				
	-	-		
TOTAL DEPARTMENT	5,426,453	2,897,259	2,529,194	53%

FIRE DEPARTMENT

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL	YTD/BUD
LABOR				
Management	5,786,503	3,257,209	2,529,294	56%
Clerical	79,375	47,296	32,079	60%
Departmental operating	28,455,815	17,210,585	11,245,230	60%
OPEB Contribution	580,808	580,808	-	100%
Total labor	34,902,501	21,095,898	13,806,603	60%
OTHER EXPENDITURES				
Advertising	-	-	-	
Dues & Subscriptions	10,300	6,779	3,521	66%
Employee relations	331,500	181,098	150,402	55%
Equipment rentals	17,500	8,899	8,601	51%
Gas, oil & accessories	-	-	-	
Licenses & permits	1,500	-	1,500	0%
Office mat'l & supplies	13,000	4,566	8,434	35%
Operating supplies	1,316,000	516,941	799,059	39%
Outside services & fees	201,000	126,396	74,604	63%
Postage	1,500	296	1,204	20%
Professional services	-	-	-	
Publicity and promotion	-	-	-	
Repair & maintenance	1,058,718	885,608	173,110	84%
Telephone	-	-	-	
Travel & business	94,200	57,811	36,389	61%
Utilities	200,000	107,857	92,143	54%
Wardrobe	-	-	-	
Total other expenditures	3,245,218	1,896,251	1,348,967	58%
CAPITAL OUTLAY	2,021,500	637,430	1,384,070	32%
TOTAL DEPARTMENT	40,169,219	23,629,579	16,539,640	59%

ENVIRONMENTAL SCIENCES

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL	YTD/BUD
LABOR				
Management	660,579	378,797	281,782	57%
Clerical	79,375	48,436	30,939	61%
Departmental operating	3,268,627	1,778,174	1,490,453	54%
OPEB contribution	-	-	-	
Total labor	4,008,581	2,205,406	1,803,175	55%
OTHER EXPENDITURES				
Advertising	-	-	-	
Dues & Subscriptions	1,600	105	1,495	7%
Employee relations	5,200	-	5,200	0%
Equipment rentals	3,700	3,122	578	84%
Gas, oil & accessories	-	-	-	
Licenses & permits	17,000	9,573	7,427	56%
Office mat'l & supplies	9,000	4,432	4,568	49%
Operating supplies	1,017,700	721,483	296,217	71%
Outside services & fees	836,500	44,771	791,729	5%
Postage	1,100	941	159	86%
Professional services	-	-	-	
Publicity and promotion	-	-	-	
Repair & maintenance	96,000	54,288	41,712	57%
Telephone	-	-	-	
Travel & business	16,200	1,462	14,738	9%
Utilities	95,000	48,748	46,252	51%
Wardrobe	-	-	-	
Total other expenditures	2,099,000	888,925	1,210,075	42%
CAPITAL OUTLAY	124,000	7,815	116,185	6%
TOTAL DEPARTMENT	6,231,581	3,102,146	3,129,435	50%

FACILITIES OPERATIONS & MAINTENANCE

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL	YTD/BUD
LABOR				
Management	737,078	440,016	297,062	60%
Clerical	67,108	38,134	28,974	57%
Departmental operating	1,905,781	986,791	918,990	52%
OPEB contribution	<u>73,232</u>	<u>73,232</u>	<u>-</u>	100%
Total labor	2,783,199	1,538,174	1,245,025	55%
OTHER EXPENDITURES				
Advertising	-	-	-	
Dues & Subscriptions	2,500	1,827	673	73%
Employee relations	14,500	4,108	10,392	28%
Equipment rentals	328,400	178,976	149,424	54%
Gas, oil & accessories	334,200	175,049	159,151	52%
Licenses & permits	-	-	-	
Office mat'l & supplies	3,500	1,535	1,965	44%
Operating supplies	843,500	364,636	478,864	43%
Outside services & fees	17,189,895	8,727,042	8,462,853	51%
Postage	-	-	-	
Professional services	-	-	-	
Publicity and promotion	-	-	-	
Repair & maintenance	5,352,500	2,431,860	2,920,640	45%
Telephone	-	-	-	
Travel & business	8,000	288	7,712	4%
Utilities	1,225,000	499,023	725,977	41%
Wardrobe	<u>525,000</u>	<u>219,174</u>	<u>305,826</u>	42%
Total other expenditures	25,826,995	12,603,518	13,223,477	49%
CAPITAL OUTLAY	<u>4,738,000</u>	<u>674,390</u>	4,063,610	14%
TOTAL DEPARTMENT	<u><u>33,348,194</u></u>	<u><u>14,816,082</u></u>	18,532,112	44%

DRAINAGE

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL	YTD/BUD
LABOR				
Management	-	-	-	
Clerical	-	-	-	
Departmental operating	-	-	-	
Total labor	-	-		
OTHER EXPENDITURES				
Advertising	-	-		
Dues & Subscriptions	-	-	-	
Employee relations	-	-	-	
Equipment rentals	-	-	-	
Freight	-	-	-	
Gas, oil & accessories	-	-	-	
Laundry and cleaning	-	-	-	
Licenses & permits	-	-	-	
Office mat'l & supplies	-	-	-	
Operating supplies	90,000	17,530	72,470	19%
Outside services & fees	295,000	191,259	103,741	65%
Postage	-	-	-	
Professional services	-	-	-	
Publicity and promotion	-	-	-	
Rent	-	-	-	
Repair & maintenance	3,172,500	624,996	2,547,504	20%
Telephone	-	-	-	
Travel & business	-	-	-	
Utilities	-	-	-	
Wardrobe	-	-	-	
Total other expenditures	3,557,500	833,785	2,723,715	23%
CAPITAL OUTLAY	-	-		
TOTAL DEPARTMENT	3,557,500	833,785	2,723,715	23%

PLANNING & ENGINEERING/ ROADWAYS

	FY 2023 BUDGET	FY 2023 APRIL YTD ACTUAL	AVAIL BAL	YTD/BUD
LABOR				
Management	214,093	136,469	77,624	64%
Clerical	82,487	45,634	36,853	55%
Departmental operating	2,091,736	1,143,819	947,917	55%
OPEB Contribution	<u>123,737</u>	<u>123,737</u>	<u>-</u>	100%
Total labor	2,512,053	1,449,660	1,062,393	58%
OTHER EXPENDITURES				
Advertising	-	-	-	0%
Dues & Subscriptions	3,650	4,050	(400)	111%
Employee relations	6,700	274	6,426	4%
Equipment rentals	850	-	850	0%
Gas, oil & accessories	-	-	-	
Licenses & permits	5,740	5,740	-	100%
Office mat'l & supplies	2,000	510	1,490	26%
Operating supplies	8,500	4,003	4,497	47%
Outside services & fees	96,000	32,421	63,579	34%
Postage	-	-	-	
Professional services	1,182,206	352,602	829,604	30%
Publicity and promotion	-	-	-	
Repair & maintenance	18,488,625	8,683,691	9,804,934	47%
Telephone	-	-	-	
Travel & business	10,500	1,129	9,371	11%
Utilities	-	-	-	
Wardrobe	<u>-</u>	<u>-</u>	<u>-</u>	
Total other expenditures	19,804,771	9,084,420	10,720,351	46%
CAPITAL OUTLAY	<u>-</u>	<u>-</u>	0	
TOTAL DEPARTMENT	<u><u>22,316,824</u></u>	<u><u>10,534,080</u></u>	11,782,744	47%